**Safety Data Sheets**

**Master Chemical List 2021**

For the Office of: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Prepared by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (person)

Prepared on: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (date)

**Preparing the book of Safety Data Sheets**

1. Get a sheet of paper and pen
2. Go through the office room by room and write down the names of every chemical in the room.
3. Then, go through your SDS book and compare that you have an SDS for every chemical on the list.
4. Go to your dental supplier website or Google to look up and obtain all missing SDS
5. Organization alphabetically your SDS
6. Place the completed list of chemicals or Master Chemical List in the front cover of the SDS book
7. Sign and date the list
8. Repeat at least annually

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| **PRODUCT** | **HAVE SDS****Yes/ No** |
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