



School Rules and Regulations

STUDENT DECLARATION

I agree to comply with the school rules including the cyber policy governing internet use; the food and beverage policy and all other rules and policies contained on <https://www.a1student.com/school-policies/>.

I understand that there are actions and consequences so that if I do not behave appropriately A1 Student reserves the right to suspend or un-enrol me where my behaviour affects the learning of other students or is deemed inappropriate at the sole discretion of the Principal.

I understand and agree to comply with the terms of acceptable use and expected standards of behaviour set out within this agreement.

Student Name [S1FN] [S1LN]

Signature

Parent/Caregiver Name [First Name] [Last Name]

Signature

Date

A1 Student School Rules and Regulations

The school rules reflect A1 Student's expectations in terms of acceptable standards of behaviour, dress, and personal presentation in the widest sense.

Students are always expected to follow the school rules whilst attending our school.

STUDENTS HAVE THE RESPONSIBILITY TO:

- Attend school regularly
- Respect the right of others to learn
- Respect their peers and teachers regardless of ethnicity, religion, or gender
- Respect the property and equipment of the school and others
- Carry out reasonable instructions to the best of their ability
- Conduct themselves in a courteous and appropriate manner in school and in public on school excursions
- Maintain standards in the school environment and the local community
- Read all school notices and bring them to their parents'/guardians' attention
- Comply with A1 Student School policies [see website]

GENERAL CONDUCT

Students are representatives of our school from leaving home until they return and are thus expected to set themselves a high standard of behaviour both inside and outside the school.

THE SCHOOL UNIFORM and GROOMING

There is no uniform, but students are required to dress appropriately at school.

THE FOLLOWING ARE NOT TO BE BROUGHT ON TO THE SCHOOL GROUNDS:

- Alcohol, drugs in any form
- Chemicals
- Cigarettes or tobacco
- Knives or other weapons, including BB guns
- Matches/lighters/explosive or dangerous material
- Any offensive material
- Cameras
- Skateboards or scooters or similar [unless for journeys to and from school]
- Jewellery, expensive accessories, or other costly equipment

MOBILE PHONES

Mobile Phones will not be permitted during class times without the express permission of the teacher. Such permission must be sought and received before their use.

Students may be able to use them on the way to and from school.

Where a student brings in a phone/ apple watch [or similar], the security and protection of the device will be the sole responsibility of the student.

DEVICES (LAPTOPS / NOTEBOOKS / TABLETS)

Students use Desktops and tablets as an integral part of the Arrowsmith Program. Students are required to use the computers appropriately and pay for any damages because of misuse.

Students will not be permitted to use devices during Interval and Lunch without express permission of the teacher.

Students agree not to use devices in a harmful or disruptive manner.

Where a student brings in a device, the security and protection of the device will be the sole responsibility of the student.

THE FOLLOWING ARE STRICTLY FORBIDDEN

The following are strictly forbidden when students are on school property, under school discipline or attending a school function:

Smoking and the use of alcohol or other drugs or being in the company of those who are smoking or using alcohol or drugs.

Distributing of literature or any form of written matter (without the prior permission of the Pip Block, Principal).

CYBER SAFETY

There are times when inappropriate use of social media is brought to our attention. Students are expected to comply with the School's Cyber Safety Agreement below and abide by its conditions.

BULLYING

Any form, verbal or physical, or any means of bullying or victimisation will not be tolerated.

LITTER

It is the responsibility of every student in the school to ensure that the school is free from litter. Students are also encouraged to take the responsibility for litter in their immediate vicinity and place any litter in the many bins placed around the school.

EXEAT PASSES

Students are required to attend all classes and remain in the school grounds. No student may leave the school grounds during interval or lunch without prior

permission.

LEAVE APPLICATIONS

Parents, please carefully consider the effect on learning and the consequences of asking for leave during the school term. The process of applying for leave is to write to Pip Block, Principal, well in advance, notifying dates and the reason for absence. Each application is considered fully by Pip Block, Principal.

LATE ARRIVAL / EARLY PICK UP

Please ensure prior arrangements are made in writing with Pip Block, Principal. Interruptions during lesson time are disruptive and should be avoided where possible.

ABSENCES

If you know your child is going to be absent for any reason, please email office@a1student.com with a message including student's name and reason for the absence.

PERSONAL PROPERTY

All articles of clothing, shoes, books, bags, and other personal property should be clearly marked with the owner's name. Students are responsible for the safety of their own belongings.

BICYCLES

Students are responsible for the safety of their bicycle and they are strongly advised to secure them with a lock. Basic Traffic Department road safety rules must be obeyed to and from school. Bicycles may not be ridden in school grounds. It is compulsory for students riding bicycles to school to wear helmets.

PROPERTY DAMAGE

Any kind must be reported immediately to Pip Block, Principal, or the duty teacher. In the case of wilful damage or negligence, students will be expected to pay for the cost of repair and serious damage may result in further consequences.

CYBER SECURITY

Students must comply with the following:

Undertake to use digital technologies and the internet in a safe, responsible, and ethical manner always.

Not use the internet without an adult present. This includes BYOD devices.

Respect others and communicate with them in a supportive manner.

Never participate in online bullying (e.g. forwarding messages and supporting others harmful, inappropriate, or hurtful online behaviours).

Protect their privacy. Students must not give out personal details, including full name, telephone number, address, passwords, and images.

Protect the privacy of others by never posting or forwarding their personal details or images without their consent and the consent of the parents.

Not send or post emails, blog messages or attachments over the internet unless they have previously been approved by a teacher.

Talk to a teacher or a trusted adult if the student feels uncomfortable or unsafe online, or if they see others participating in unsafe, inappropriate, or hurtful online behaviour.

Think carefully about the content before uploading or posting online and knowing that this is a personal reflection of who they are and can influence what people think of them.

Review the terms and conditions of use for any digital or online tool (e.g. age restrictions, parental consent requirements etc) and seeking advice from a trusted adult if their understanding is unclear.

Meet the stated terms and conditions for any digital or online tool and completing the required registration processes.

Handle ICT devices with care and notifying a teacher of any damage or attention required.

Abide by copyright and intellectual property regulations by requesting permission to use images, text, audio and video, and attributing references appropriately.

Not access media that falls outside the School's policies.

Not download unauthorised programs, including games.

Not interfere with network systems and security or the data of another user.

Not attempt to log into the network with a username or password of another student.

Communicate online in accordance with A1 Student School rules and values and report any comments which breach these values.

Not use social media, video conferencing software, or private email accounts without permission and supervision.

Tell the Principal if they find anything on the internet which they consider inappropriate or upsetting.

Keep their device on silent during class times, and only make or answer calls or messages outside of lesson times with prior approval of a teacher (except when approved as part of a lesson).

Only take and share photographs or sound or video recordings when others are aware the recording is taking place and have provided their formal consent as part of an approved lesson.

Ensure where a student brings their own device to school, they must not allow other students to use their device.

FOOD & BEVERAGE POLICY

Purpose

The aim of this policy is to ensure a safe environment for all members of the school community.

Guidelines

Due to Health and Safety, A1 Student does not permit students to share food.

We encourage healthy eating with a range of nutritional components including protein, carbohydrate, fruits, salad, and veggies.

No peanuts or cashew nuts due to allergies.

No lollies or sugary and carbonated beverages.

Students must bring a water bottle. No sugary carbonated drinks or caffeinated drinks permitted.

Students do not have a facility to heat up or cook food on site.

There are exceptions when we have a shared morning tea or lunch. At these times, a more relaxed policy is observed, however all food brought from home for sharing must be labelled with a list of ingredients.

All other rules and policies are contained on our website. Please visit <https://www.a1student.com/school-policies/>.

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