

PRINCIPAL APPRAISAL POLICY

NAG 3
No. 302

Purpose

As a good employer the Directors seek to raise the performance standards of our Principal. This is done partly through ongoing professional appraisal which assesses areas of performance and provides opportunities for developing and enhancing performance standards.

Guidelines

- Responsibility for managing the Principal's annual appraisal is delegated to the Directors.
- The Directors in consultation with the Principal, will engage the services of an education consultant to conduct the appraisal.
- The prime focus of the appraisal will be the Principal's job description assessed against performance indicators and any further goals decided upon through consultation between the Principal and the Directors.
- The appraisal process will be recorded in the performance agreement and implemented annually.
- Any documentation relating to the Principal's appraisal will remain confidential to the Principal and the Directors, unless the Principal agrees otherwise.
- Any dispute related to the appraisal process will be referred to an independent arbitrator mutually agreed upon by the Principal and Directors. In the final analysis the Directors as employer will have responsibility for the final decision.