FIJI 2020
ELITE INTERNATIONAL CONFERENCE
BOOKING FORM

TRAVELLER INFORMATION

Title	First Name	Middle Name	Last Name	Date of Birth
	Please make sure your surname and first given name must be the same as per the passport you will be traveling on.			

Please select your room option.
Inclusions are based on attached itinerary.

- ☐ **SINGLE ROOM** **($2,095 AUD)**
- ☐ **TWIN SHARE** **($1,325 AUD per person)**
- ☐ **FAMILY ROOM** *(Please contact Ros, as price dependant on children age and how many)*

CONTACT INFORMATION

Address	
Phone/Mobile No.	
Email	

DIETARY REQUIREMENT

Allergies	

OPTIONAL FLIGHTS & INSURANCE

Do you need assistance with airfares?	☐ YES ☐ NO
Travel Insurance is mandatory for this trip. Would you like us to incorporate this in your invoice? *It will be specified separately and special group rates will be offered.*	☐ YES ☐ NO
Do you have pre-existing medical conditions? If yes, please specify below: _____ **If you ticked YES, your policy may alter and an additional cost incurred.*	☐ YES ☐ NO

BOOKING DECLARATION

On behalf of the above named, I agree to accept the terms and conditions of this trip's booking (printed overleaf).

I acknowledge that a deposit of $600AUD per person is due upon booking.

Signature: _____

Date: _____

NOTE: Passports must have a minimum of 6 months validity from your return date of travel and at least 2 blank pages. Some passport holders may require a Visa for travel. Please note that your surname and first given name must be the same as per the passport you will be traveling on.

PAYMENT DETAILS

- Full payment required at the time of booking. An invoice will be sent and a receipt accompanying the payment.
- Please note that rooms are limited and bookings will be processed on a first come, first served basis.

CREDIT CARD

Please also charge the card below with final payment/balance due: ☐ **YES** ☐ **NO**

**Payments by credit card incur 1.65% fee for VISA or MasterCard and 2.26% for AMEX*

Card Details	CARD TYPE	CARD NUMBER	EXPIRY DATE	CVV *(3 digits on back of card)*
	_____	_____ - _____ - _____ - _____	_____ / _____	__ - __ - __

Cardholder's Name: *First Name:* _____ *Last Name:* _____

For more information, contact Roslyn or Mayette

roslyn@itravel-au.com mayette@itravel-au.com

Business Blueprint itravel

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UPGRADE YOUR ROOM or EXTEND YOUR STAY		
ROOM	**UPGRADE DURING 4-NIGHT PACKAGE** *(Single and Twin Share)*	**EXTRA NIGHTS** *(Rate prior to or post Conference)*
OCEAN DELUXE ROOM *(TWIN BED ONLY)*	Limited rooms remaining, please contact Ros to confirm.	
OCEAN TERRACE ROOM	Limited rooms remaining, please contact Ros to confirm.	
OCEAN **OR** LAGOON GRAND DELUXE ROOM	$360	$425
REEF WING DELUXE ROOM *(ADULT ONLY)*	$620	$495
YANUCA LAGOON SUITE	SOLD OUT	SOLD OUT
YANUCA TWO BEDROOM BURE	SOLD OUT	SOLD OUT

NOTE

* *All rates are per night and exclusive only to Business Blueprint. Amounts are quoted in AUD and inclusive of taxes.*
* *All prices are subject to availability at the time of booking and are only eligible for bookings received until 20th January 2020.*

DIRECT DEPOSIT

Please indicate "LAST NAME" and "BUSINESS BLUEPRINT" as reference on your deposit.

(Example: Ranse/BUSINESS BLUEPRINT) and email a copy of the Payment Advice to roslyn@itravel-au.com

COMMONWEALTH BANK

Account Name:	itravel
BSB:	062 033
Account Number:	10383350

BOOKING TERMS AND CONDITIONS

1. Ensure your name provided is exactly the same as on your passport. All travelers must have a valid passport for international travel and many countries require at least 6 months validity from the date of return and somecountries require a machine-readable passport. When assisting with an international travel booking, we will assume that all travelers on the booking have a valid Australian passport. If this is not the case, you must let us know. It is important that you ensure that you have valid passports, visas and reentry permits which meet the requirements of immigration and other government authorities. Any fines, penalties, payments or expenditures incurred as a result of such documents not meeting the requirements of those authorities will be your sole responsibility *(except to the extent caused by fault on our part)*. Failure to provide correct information may result in additional administrative fees and/or cancellation of your reservation for which itravel & Business Blueprint accepts no responsibility. Reinstatement of cancelled or amended booking will subsequently be subject to availability.

2. Full payment of the balance due must be made on the due date, or itravel & Business Blueprint reserve the right to cancel the arrangements made on your behalf and charge the applicable cancellation fees.

3. CANCELLATION: Whilst we would wish to treat cancellation sympathetically our spaces are limited and the following charges must be applied. Cancellation of your holiday, for whatever reason, should be notified to itravel & Business Blueprint in writing.
(a) Outside of 120 days before departure Loss of Deposit
(b) 120 or less before departure 100% of price

4. Amendments made up to 12 weeks before departure will, if we are able to assist you with the required changes, incur an amendment fee of $50 per person plus any supplier charges and are at the discretion of itravel & Business Blueprint.

5. PAYMENT INFORMATION: A deposit of $600AUD per person is to accompany the booking form. Payments can change due to matters outside our control, such as adverse currency fluctuations, fuel surcharges, taxes and airfare increases, please enquire for further details. Prices are initially given to us in FJD and converted to AUD. If there is a large currency fluctuation, prices may change and you will be notified as soon as possible of these changes. If you would like to lock in these rates please notify us as soon as possible, so we can charge the full amount of your booking to your nominated payment method.

Please refer to the full list of terms and conditions at the following link:
http://bburl.co/fiji

For more information, contact Roslyn or Mayette
roslyn@itravel-au.com mayette@itravel-au.com

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