

# GAME TIME CALL SHEET

Client: \_\_\_\_\_

DAY 1 PLAN	DAY 2 PLAN	DAY 3 PLAN	DAY 4 PLAN	DAY 5 PLAN

## PRE-GAME CHECK LIST ✓

- ☐ Clear Scope
- ☐ Deposit Paid
- ☐ Pre-Walk Scheduled
- ☐ Team Attack Plan Meeting
- ☐ Permits
- ☐ Materials Ordered
- ☐ Client Communication

## NOTES

## POST-GAME CHECK LIST ✓

- ☐ Walk-Thru Scheduled w/ Client
- ☐ Job Detailed
- ☐ Final Walk-Thru Done
- ☐ Issues Addressed
- ☐ Clean Up
- ☐ The "I'm Really Happy" Form
- ☐ Ask for a Review
- ☐ Final Payment Collected

## KPI RECAP

- ☐ Estimated Hours \_\_\_\_
- ☐ Actual Hours \_\_\_\_
- ☐ Estimated Material \_\_\_\_
- ☐ Actual Material \_\_\_\_
- ☐ Additional Work Sold & Billed \_\_\_\_
- ☐ "What Could've Made this Better?"  
(Answer in Notes or on Back)